



**Application Form for the position of:**

<b>Personal Details:</b>			
Forename		Surname	
Date of Birth (You are not obliged to complete this)	/ /	Address	
Contact Number		Email	

<b>Role:</b>			
Position Applied For		Location	
Date you are able to join us	/ /	Part-time/ Full time	

<b>What are your key skills for this role?</b>

<b>Why have you chosen to apply to our organisation?</b>

<b>Do you have a driving licence?</b>	YES / NO	<b>If yes, please state number</b>	
<b>Are you available to work all bank holidays and busy periods? eg: Freshers, Christmas etc</b>			YES / NO



<b>Education:</b>			
University / College	Subject	Dates	Grade Achieved
1			
2			
3			

<b>Employment History: (start with most recent)</b>
Employer 1:
Size of the team managed:
Dates of employment:
Role / duties:
Responsibilities held:
Reason for leaving:
Achievements:



Employer 2:
Dates of employment:
Size of the team managed:
Responsibilities held:
Reason for leaving:

<b><i>Employment History: (continued)</i></b>
Employer 3:
Dates of employment:
Size of the team managed:
Responsibilities held:
Reason for leaving:
Employer 4:
Dates of employment:
Size of the team managed:
Responsibilities held:
Reason for leaving:

(Please use and attach extra sheets if necessary)



<b>Gaps in employment (please provide details of any time not spent in employment or education, including periods of unemployment)</b>

<b>Any other qualifications / experiences /skills</b>

<b>Professional References</b>			
<b>Reference 1</b>			
Full Name		Company Name	
Job Title		Email Address	
Relationship		Contact number	
Address (including postcode)			
<b>Reference 2</b>			
Full Name		Company Name	
Job Title		Email Address	
Relationship		Contact number	



Address (including postcode)	
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<b>Any criminal convictions? If yes, please detail below:</b> If you have a criminal conviction that is not considered spent under the Rehabilitation of Offenders Act 1974, you are required to give details.	YES / NO

Please attach Personal Statement/CV/Covering letter if any

<b>Declaration:</b>		
<p>I, ....., understand that by providing the above details, I am giving my full consent to McGinty Demack Ltd to carry out a criminal records check and credit check. I also understand that McGinty Demack Ltd reserve the right to contact anyone for a reference who we deem suitable.</p> <p>I declare that the information given on this form is complete and current to the best of my knowledge and I understand that any deception will render me liable to instant dismissal if discovered after my appointment.</p>		
Print Name:	Sign:	Date:

**Data Protection Statement**

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment. The personal information that you give us will also be used in a confidential manner to help us monitor our recruitment process.

McGinty Demack Ltd may contact you to participate in research activity as part of our commitment to continuing development. Please indicate if you do not wish to be involved in this research.